



**TRAILS AT MONTEREY
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
JANUARY 23, 2018
6:30 P.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33024

www.trailsatmontereycdd.org

786.347.2711 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
TRAILS OF MONTEREY
COMMUNITY DEVELOPMENT DISTRICT

Kendall Executive Center
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

REGULAR BOARD MEETING

January 23, 2018

6:30 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. October 24, 2017 Regular Board Meeting Minutes.....Page 2
- G. Old Business
- H. New Business
 - 1. Discussion Regarding Legal Billing
- I. Administrative Matters
 - 1. Financial Update.....Page 5
- J. Board Member/Staff: Additional Comments/Requests
- K. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

TRAILS AT MONTEREY COMMUNITY DEVELOPMENT
DISTRICT - FISCAL YEAR 2017/2018 REGULAR MEETING
SCHEDULE

in the XXXX Court,
was published in said newspaper in the issues of

10/10/2017

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this
10 day of OCTOBER, A.D. 2017



(SEAL)

MARIA MESA personally known to me



TRAILS AT MONTEREY COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Trails at Monterey Community Development District will hold Regular Meetings at 6:30 p.m. in the Conference Room at Kendall Executive Center located at 6785 SW 165th Avenue, Suite 200, Miami, Florida 33193, on the following dates:

October 24, 2017
January 23, 2018
April 24, 2018
June 26, 2018
August 28, 2018

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 Ext. 2011 and/or toll free at 1-877-737-4922.

From time to time one or two Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that the Supervisors may be fully informed of the discussions taking place. Said meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 Ext. 2011 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

TRAILS AT MONTEREY COMMUNITY DEVELOPMENT DISTRICT

www.trailsatmontereyodd.org
10/10

17-57/0000264842M

**TRAILS AT MONTEREY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
OCTOBER 24, 2017**

A. CALL TO ORDER

Mrs. Perez called the October 24, 2017, Regular Board Meeting of the Trails at Monterey Community Development District to order at 7:33 p.m. in the Kendall Executive Center, Suite 200, located at 8785 SW 165th Avenue, Miami, Florida 33193.

B. PROOF OF PUBLICATION

Mrs. Perez presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* October 10, 2017, as part of the District's Fiscal Year 2017/2-018 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mrs. Perez stated that the attendance of Vice Chairperson Ileana Hale and Supervisors Carlos Delgado and Ramon De Los Santos constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Gloria Perez of Special District Services, Inc.; and General Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. September 5, 2017, Public Hearing & Regular Board Meeting

The minutes of the September 5, 2017, Public Hearing & Regular Board Meeting were presented for approval.

<p>There being no changes, a MOTION was made by Supervisor Delgado, seconded by Vice Chairperson Hale and unanimously passed to approve the minutes of the October 11, 2016, Regular Board Meeting, as presented.</p>
--

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

**TRAILS AT MONTEREY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
OCTOBER 24, 2017**

1. Consider Resolution No. 2017-06 – Adopting a Fiscal Year 2016/2017 Amended Budget

Mrs. Perez presented Resolution No. 2017-06, entitled:

RESOLUTION NO. 2017-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TRAILS AT MONTEREY COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2016/2017 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mrs. Perez explained, as is done every year for administrative and statutory requirements, within 60 days of any given fiscal year end, the Board adopts a revised/amended budget for said year. The fiscal year ended on September 30, 2017. This is the reason it is administrative in nature (past year’s budget for past year’s expenses) and will serve as the Board’s final approval/ratification of the District’s expenditures for the past fiscal year.

A **MOTION** was made by Supervisor Delgado, seconded by Vice Chairperson Hale and unanimously passed to adopt Resolution No. 2017-06, Adopting/Approving the Amended Fiscal Year 2016-2017 Budget, as presented.

2. Annual Audit – Consider Approval of Renewal Option – Grau & Associates

Mr. Perez reminded the Board that they had selected the firm of Grau & Associates at the November 18, 2014, Board Meeting to perform the September 30, 2014; the September 30, 2015, and the September 30, 2016, year end audits with an option to perform the September 30, 2017, audit.

The fees for the September 30, 2014, audit was \$3,000; the fee for the September 30, 2015, audit was \$3,100; and the fees for the September 30, 2016, audit was \$3,200. The proposed fee for the September 30, 2017, audit is \$3,000, which is within the budgeted amount for fiscal year 2017/2018.

Grau & Associates has been the District auditor for the past eleven years and management is pleased with the professionalism and competence of the partners and staff; therefore management recommends approval of the renewal option for the fiscal year ended September 30, 2017, audit with Grau & Associates.

A **MOTION** was made by Supervisor Delgado, seconded by Supervisor De Los Santos and unanimously passed approving the 1-year audit renewal option with Grau & Associates for the fiscal year ended September 30, 2017; and further approving the proposed fee for the September

**TRAILS AT MONTEREY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
OCTOBER 24, 2017**

30, 2017, audit in the amount of \$3,000, the budgeted amount for the line item; and authorizing District management to further negotiate a lower price, if possible.

3. Receive and Accept 2017 Annual Engineering Report

Mrs. Perez presented the Alvarez Engineering 2017 Annual Engineer's Report in the meeting book.

A **MOTION** was made by Supervisor De Los Santos, seconded by Supervisor Delgado and unanimously passed to receive and accept the 2017 Annual Engineer's Report, as presented for District records.

I. ADMINISTRATIVE MATTERS

1. Financial Update

Mrs. Perez reviewed the monthly financial statements, which had been presented in the meeting book. She indicated that available funds as of September 30, 2017, were \$220,639.48.

A **MOTION** was then made by Supervisor De Los Santos, seconded by Supervisor Delgado and unanimously passed to approve and ratify the financial transactions and reports, as presented.

J. BOARD MEMBER/STAFF ADDITIONAL COMMENTS/REQUESTS

A **MOTION** made by Vice Chairperson Hale, seconded by Supervisor De Los Santos and unanimously passed approving the removal of Hurricane Irma storm damaged trees and related debris from District owned areas for an amount not to exceed \$2,000 and further authorizing District management to engage and execute on behalf of the District.

K. ADJOURNMENT

There being no further business to come before the Board, a **MOTION** was made by Supervisor De Los Santos, seconded by Supervisor Delgado to adjourn the meeting at 8:28 p.m. The **MOTION** carried unanimously.

ATTESTED BY:

Secretary/Assistant Secretary

Chairman/Vice-Chair